

## **Head of QA and Project Management**

Based in Eastern Europe, our client is poised to under take a major restructuring project and as a result requires a highly experienced QA and Project Management specialist to undertake a one year fixed term contract. This is an exciting opportunity which will involve high levels of responsibility.

### **Key Responsibilities**

The post holder is responsible for managing all aspects of IT Project definition and management, the definition of requirements for hardware, software and process, the implementation of work modules and final sign-off for all projects.

### **Main Accountabilities**

Leadership, definition and management of the QA&P Department including three direct reports  
Setting objectives and reviewing achievements for the team annually, monthly and weekly  
Recruitment & appointment of direct reports and ensuring progression planning is in place  
Project & team activity management  
Budget management, both planning and accounting  
Liaising with the Development & Infrastructure Teams and the 'Customer' in understanding requirements.  
QA standards for the overall IT project.

### **Skills and Experience**

- More than five-years experience working in an IT team with over two years as Department head with Project Management experience.
- Two years experience in a telecommunications, utility or alternatively a large-scale high-tech environment.
- Knowledge and experience of project managing the implementation of HP Unix and Microsoft Windows products, Cisco networking equipment and general IT hardware.
- Exposure to large scale implementation projects and a track record of having delivered substantial IT platform projects.
- Substantial Project Management experience, being able to receive and follow or define electronic based Project Plans.
- Experience of Eastern European culture and practices, and having lived abroad as an expatriate.
- Knowledge and experience of a unionised work environment with sensitivity to staffing issues.
- Experience of Billing Systems, CRM, ERP, Relational DataBases, MIS Systems and interfaces.
- Demonstrable experience of delivering to cost and tight timescales.
- Project and Resource Management tools.

### **Other non-vocational skills**

Calm, methodical approach.  
Team player with 'can-do' attitude, willing to go the extra 'mile' when require.  
Leadership skills with mentoring philosophy and good motivational skills.  
Commercial acumen.  
Ability to see the big picture and comfortable with detail.  
Language ability would be a plus.